



BIRDSWOOD SECONDARY SCHOOL

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Facebook: BIRDSWOOD SECONDARY SCHOOL
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ACCEPTANCE OF PAYMENT OF COMPULSORY SCHOOL FEES FOR 2026

This Acceptance Form needs to be completed in respect of each child, even if you have more than one child at the school.

Child's name (full names and surname)	
Grade:	
Name of Person responsible for payment of account:	
Postal Address: P O Box / Private Bag	
Code:	

1. We hereby apply to have the child whose name appears on this form as a learner at **BIRDSWOOD SECONDARY SCHOOL** and confirm that he/she complies with the basic criteria.
2. I/We hereby certify that I/we have legal custody and/or guardianship in respect of the above-named learner.
3. I/We undertake to adhere to the terms and conditions of this agreement.
4. I/We understand and confirm that the Principal or any person duly authorised, will act in *loco parentis* in any matter and at any time during which I/we have entrusted our child to the care of the school.
5. I/We jointly and severally undertake to pay school fees and we/I understand the following:
 - a. The school fee for **2025 is R20 500** p.a. and the **fees for 2026 will be decided at the AGM.**
 - b. School fees are payable in advance and are due on the first day of school.
 - c. Our terms are as follows: (kindly place a tick in the appropriate block.)

<input type="checkbox"/>	In full payment of school fees per child before 31 March 2026 – Qualify for 6% discount on outstanding amount after the payment of the deposit of R5 750; full payment of school fees before 31 December 2025 – Qualify for 8% on outstanding amount after the payment of the deposit of R5 750.
<input type="checkbox"/>	Cash monthly (January to October) GR 8 – GR 11
<input type="checkbox"/>	Cash monthly (January to June) GR 12
<input type="checkbox"/>	Trust Fund (with supporting documents)

- d. A sum of **R 5 750.00** deposit must be paid not later than **10 days from the acceptance date** accompany this agreement. This amount will be deducted from the **2026 school fees**. Should the learner not attend the school, an administrative fee of 25% will be deducted and the remaining fee will be refunded to the parent upon a written request from the parent providing us with banking details for a refund.
- e. In terms of family law, parents are jointly and severally liable for the payment of the school fees irrespective of their marital status.
- f. In the event of non-payment of school fees, the school will take legal action against both parents irrespective of maintenance and court orders which may exist between the parties.
- g. In terms of Section 39 of the South African Schools Act, parents are liable to pay compulsory school Fees.
- h. In terms of Section 40 and 41 of the South African Schools Act, the school may enforce the payment of these compulsory fees.
- i. The parties to this application, undertake to pay all legal costs, including attorney / client fees and collection costs incurred by the school in the event of the school having to take legal action for the recovery of school fees;
- j. Fees are due and payable at the end of each month

INITIALS

- k. Parents who are unable to pay school fees may apply for exemption of these fees. We will need a written request by the parent.
 - l. The school may hold and process by computer or otherwise any information obtained about the parents as a result of their liability for school fees.
 - m. If Parent/s fail to meet their school fee obligations the school may record the Parent/s non-performance with a credit information bureau. Any information conveyed to a credit information bureau will be available to other credit grantors and used in making credit risk management related decisions.
 - n. Should there be a dispute on your statement of account please notify the Bureau in writing
6. I/We undertake to give notice in writing in not less than 10 working days of any intention to remove my/our child from the school and furthermore to return any books and/or equipment belonging to the school which our child may have.
 7. We/I understand that the school reserves the right to verify all information supplied to them via this application. In the event of fraudulent documents submitted, the school reserves the right to lay a criminal charge of fraud against any of the parties to this application.
 8. The signatory hereto hereby chooses domicillium citandi et executandi as indicated below. In the event of a change of address, parents are to notify the school in writing.
 9. This commitment in its entirety will be valid from the day on which it is signed by the parent / guardian to the day on which the pupil officially leaves the school.
- 10. For outstanding/overdue school fees.**
- Any money paid for extra-activities will be automatically used to update school fees.

The parent / guardian declares that he / she is the legal guardian of the child and is entitled to sign this document, and shall be bound hereto both as parent / guardian, and in his / her personal capacity.

ADDRESS: The signatory hereto hereby chooses domicillium citandi et executandi
(official address) as:

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DECLARATION : PARENT/GUARDIAN

Ihereby declare that the information which I have recorded in this form is true and correct and by my signature below, I give the Chairman of the School Governing Body or his designate, permission to check and confirm any of the details listed by me. I understand that should any of the information supplied by me is found to be false, action may be taken against me.

Signed on this ____ day of _____ 20 ____

SIGNATURE OF PARENT/GUARDIAN

PLEASE NOTE:

THE FOLLOWING DOCUMENTS MUST ACCOMPANY THIS ENROLMENT FORM

1. Proof of payment of deposit.
2. Signed Text book policy 2026

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